



## **MINUTES**

**Of A**

### **WORK SESSION AND SPECIAL CALLED COUNCIL MEETING**

**January 27, 2015**

The City Council of the City of Longview, Texas, met in a Regular Session, January 27, 2015, at 5:30 P.M. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Jay Dean presided.

Members present were:

Members absent were:

Jay Dean  
John Sims  
Gary Smith  
Kasha Williams  
Kristen Ishihara  
Richard Manley  
Sidney Allen

Staff members present were:

David Willard, City Manager  
Keith Bonds, Assistant City Manager  
Shawn Hara, Assistant to the City Manager  
Shelly Ballenger, City Secretary  
Jim Finley, City Attorney  
Michael Shirley, Director of Development Services  
Rolin McPhee, Director of Public Works  
Laura Hill, Director of Community Services  
Angela Coen, Director of Financial Services  
Mary Ann Miller, Director of Administration  
J.P. Steelman, Fire Chief  
Don Dingler, Police Chief

**I. Call to Order** – Mayor Jay Dean called the meeting to order.

**IV. Work Session**

**Discussion of the Animal Shelter Operations**

Mayor Dean: Tonight we thought that the long awaited discussion about finalizing the plan and contracts for the construction of the Animal Shelter need to be discussed pretty thoroughly with the Council and the citizens. This process has been going on since 2012. We have had public hearings and meetings to make sure that everyone was given the opportunity to have input to this whole process. Our record is pretty clear in making sure that that was done and the citizens were kept informed. We assembled a task force to make recommendations to Council. Our objective tonight is to discuss how we plan to operate the animal shelter. This has been a long process and I am proud of where we are tonight.

**V. Citizen Comment**

Stuart Russell, 1852 Northridge Road, Longview: I am on the board of the Humane Society of Northeast Texas. This board is a new board and we really would like to work with you to help move forward right now. I have a request that you look at doing an Ordinance that gives the Humane Society and eventually the new shelter the ability to be a designated care giver. It gives them the ability to vaccinate the animals when they come in and to also do the spay and neuter on the wild cats. This program needs to start happening now so that when the new shelter opens up, you already have a program that works and euthanasia rate will be way down.

Mayor Dean: Will this have to be done in an Ordinance by the City?

Stuart Russell: Yes, and I have the legal information. It does need a piece in there that says your shelter is representing your agency as your designated caregiver.

Mayor Dean: I personally did not see that that was a big thing to do. If you do have some language from the other cities maybe we can give that to the City Attorney and let us go forward.

Stuart Russell: That is what takes your kill shelters and makes them almost no kill over night. The one thing that we are missing is a good trap neuter release program. This is what it takes to get the numbers lowered.

Mayor Dean: One of the terms that you are hearing tonight is a “no kill” shelter. Our understanding of a “no kill” primarily means that you are not going to euthanize the animals because you don’t have space to care for them. You euthanize them because they are sick or not adoptable. There are programs where you try to rehabilitate.

Stuart Russell: There is definitely an art to running an animal shelter and not everyone gets it.

Don Talley, 1306 Cornell Street, Longview: In my opinion the proposed animal shelter is a noble idea but the problem is that this is not the time economically to do it. The 5.7 million dollar cost and the one million dollar a year operating cost are just too much. This will be very bad for the Gregg County and Longview economy. We need to tighten our belts. Now is not the time to take this project on and I urge you to vote no.

Mayor Dean: These downturns make us come out as better companies and better people and a better community when we learn to work our way through these. This project has been vented pretty thoroughly for a long time.

Burge Linton, 469 Skinner Lane, Longview: I am worried about the financial stability of this shelter and the way it is going to be run. Nearly six million dollars is a substantial amount. To be able to take care of that building will be a big expense. You helped us at the Humane Society with our shelter with the idea of reducing the animal population.

It is key getting the proper people in place that have a progressive building but you have to have a progressive plan and financial backing to get those plans off the ground. This is what we are trying to do with our new budget. I just want to stress that financial backing from the get go and starting early with these programs so that we can cross some of these road blocks before a new shelter is built.

Mayor Dean: This project has always been deemed to be a public private partnership. We couldn’t really talk to the private sector until we knew what it was going to cost. Some of the recommendations that were made by the task force we started in 2012 was operationally there were three separate suggestions made: one was to let Humane Society run it, one was to have a 501-3C nonprofit operate it and the third option was the City.

When it comes to operations and the funding of operations we put a number into our budget to get started. As we get into construction and get moving that you will see that it is going to take effort on behalf of all of us to address as many issues as we can before it opens. We intend to do that. If the other communities choose to participate in

the construction costs and we will look to reduce what they pay per animal. We are doing this for the entire County.

It is imperative that as we move forward that we do have the private sector involved. I met with a group yesterday to discuss a fundraising arm for the construction of the facility. We got our first commitment today for \$186,000.00 to go to construction. With other commitments for \$436,000.00 we will continue that effort in going forward. The more people that contribute to this project the more people take equity and ownership in what we are doing. The more people that get involved will help resolve some of these issues that have been spoken of.

Burge Linton: When animals are running free in the streets, it becomes a community issue. The city needs to treat this like it is fixing pot holes or law enforcement. It is truly a community problem. You will get more help from the community when they know that money is going to just get the animal the three day stay/hold. Use that money to take these programs to the next level. When we start taking money just for the building, I see that as a County deal. We need to use the heartfelt money to truly do the heartfelt side of it and help these animals find homes and implement the programs.

Mayor Dean: Everything you are saying is all going to fall into place. We have about a year to build this and it is going to take a strong Council to all work together to move this forward to make sure we have the right plans in place. I don't think this community could fail at this.

Keith Bonds, Assistant City Manager: Two questions that should be considered are who should operate the shelter and how should it operate:

Private Contractors:

- Could provide the service of operating this facility.
- Organization who come into failing shelters and help build them back up and we don't really fit that mold.

Existing Non-Profit:

- Pros
  - Humane Society of Northeast Texas currently under contract for shelter services
  - Established national organization
- Cons
  - No Current Executive Director
  - City turning over keys to new facility
  - Unknown City financial responsibility

New Non-Profit:

- Pros
  - Opportunity for Council to appoint leadership
  - Less burden directly upon City
- Cons
  - City not in complete control
  - Timeline crunch

City:

- Pros
  - City in complete control
  - Easier to answer the “How to operate?” question
- Cons
  - City unaccustomed to shelter operations

Mayor Dean: A Director would be hired to run the city employees, the coordination of the volunteers, and the programs. We need to put together a job description so that a national search would take place to make sure we get the right person.

Stuart Russell: We would like to offer that we would like to help partner with that person and we could pitch in some salary because obviously we are without somebody. If that person could come and see and feel the root of where this problem starts they will be so much better off than if you just plucked somebody out.

Mayor Dean: There are a lot of things that can get done right away with the right person.

Stuart Russell: We are ready to pitch in that starting salary. We are starting at \$60,000.00 depending on their experience.

Keith Bonds: There will be a paradigm shift that the community needs to think about with pet licensing, micro chips and spay/neuter requirements.

Mayor Dean: Do you feel like the citizens won't want to pay?

Keith Bonds: Yes, we will probably meet with some resistance.

Mayor Dean: What would the cost be?

Keith Bonds: \$10.00 or \$15.00.

David Willard, City Manager: If the city operates it there will be a lot of Ordinances that will come before the Council to be passed. We are going to get the best Director that we can find to come in and collaborate and over time we will bring Ordinances to the Council.

Staffing will include:

- Current positions
  - 4 Animal Control Officers
- Proposed positions
  - Executive Director
  - Field Operations Supervisor
  - Shelter Supervisor
  - 4 Full Time Animal Care Technicians
  - 2 Part Time Animal Care Technicians
  - 2 Full Time Customer Service Representatives
  - 2 Part Time Customer Service Representatives
  - Veterinarian
  - 2 Veterinarian Technicians
  - Volunteer Coordinator
  - Adoption Outreach Coordinator
  - Pet Licensing Coordinator
  - Social Media Coordinator

One-time expenses:

- \$ 20,000 - Computers and components
- \$ 9,000 - Security
- \$ 10,000 - Rabies pre-exposure vaccinations for staff
- \$103,250 – Vet/Surgical Suite equipment, cages, software, freezer, etc.
- \$ 12,000 – Office phones, cell phones, etc.
- \$ 8,500 – Spay/neuter team training
- \$ 25,000 – Furniture
- \$ 12,000 - Training room equipment
- \$ 20,000 - Miscellaneous
- **\$219,750 – TOTAL**

In the first year:

Budget

- Expenses including salaries, supplies and contractual services
  - \$1,447,759 + \$219,750 one-time expenses = \$1,667,509
- Revenues including adoption fees, contracts and donations
  - \$368,372

- Existing Fiscal Year 2015 Budget including HSNTX contract and ACO staff
  - \$568,265
- Net Budget Increase
  - \$730,872
- Expenses
  - \$785,806 – Labor
  - \$211,440 – Supplies
  - \$ 7,500 – Building Maintenance
  - \$ 11,254 – Equipment Maintenance
  - \$135,500 – Contractual Services
  - \$296,259 – Employee benefits
  - **\$1,447,759 – TOTAL**
- Revenues
  - \$ 90,000 - Adoption fees
  - \$ 33,500 – Return to owner fees
  - \$ 5,000 – Prepaid Rabies Vouchers
  - \$ 10,000 – Public Spay and Neuter Surgery Fees
  - \$ 7,500 – Surrender Fees
  - \$222,372 – Contract Sheltering Fees
  - **\$368,372 - TOTAL**

In the fifth year:

Budget

- Expenses including salaries, supplies and contractual services
  - \$1,549,983
- Revenues including adoption fees, contracts and donations
  - \$712,572
- Projected Fiscal Year 2019 Budget assuming existing entities contract with the City and ACO staff
  - \$639,587
- Net Budget Increase
  - \$197,824
- Expenses
  - \$776,043 – Labor
  - \$237,978 – Supplies
  - \$ 8,441 – Building Maintenance
  - \$ 12,666 – Equipment Maintenance
  - \$152,506 – Contractual Services
  - \$340,698 – Employee benefits
  - **\$1,549,983 – TOTAL**

- Revenue
  - \$170,000 – Adoption Fees
  - \$ 33,500 – Return to owner fees
  - \$ 5,000 – Prepaid Rabies Vouchers
  - \$ 4,000 – Cremation/After Care
  - \$100,000 – Public Spay and Neuter Surgery Fees
  - \$ 7,500 – Surrender Fees
  - \$ 75,000 – License Fees
  - \$ 25,000 – Micro Chips
  - \$ 60,000 - Donations
  - \$222,372 – Contract Sheltering Fees
  - \$ 5,000 – Retail
  - \$ 2,500 – Volunteer Orientation
  - \$ 2,000 – Miscellaneous Income
  - \$ 700 – Interest Income
  - **\$712,572 - TOTAL**

David Willard: We have the \$500,000.00 that you earmarked at the last Budget meeting. We began immediately to go to a nationwide search for a Director. Most of these Budget figures will take place in our budgeting process in May. We will hopefully have a Director at that time to help build this budget. This is our best guess at this point. Over time we will develop a network of people who want to help fund the operations in the future.

Council Member Manley: Did you envision us coming to a conclusion tonight or was this just for conversation?

Mayor Dean: The purpose was to give staff direction to move forward with one of the options. There is work that has to be done. Staff has to have some direction from Council as to where to go.

Council Member Manley: So it is really a question of whether we make a move tonight or perhaps come back at the next meeting and make a decision.

Jim Finley, City Attorney: We can give staff direction but the details of how you accomplish it will have to come back at some point. If you want to give directions then you can choose to do so tonight. There will not be a vote.

Keith Bonds: One of the things that we will have to come back for is to amend the budget. We don't have a line item for shelter operations and to hire a new director.

David Willard: Although we have allocated that money we will have to come back to get you to appropriate.



Council Member Sims: I think that the vote should be tonight about who should take this up whether it be the city or some other entity.

Mayor Dean: The City should operate the shelter.

Council Member Ishihara: As you know I have been a long time advocate and think that the City does need to run this new shelter.

Kelly Heitkamp, 409 Magrill Street, Longview: I felt compelled to stand and retort some of the comments made here today. The animal industry is a \$58 billion industry. All statistics show that even in this economy the one true constant was that people maintained the status quo for their pets. When it comes to animal welfare, it does not change in bad economy. The people who support this shelter will support this shelter regardless.

I want to remind the Council of a big part of why we are here. It was the horror that transpired with the current non-profit shelter for years. They want to ask this Council to allow them to pay \$60,000.00 towards the new director. That is interesting because it doesn't look like they are going to be making any money if the city is running the shelter. I don't imagine for a second that the surrounding communities are going to contract with that facility when this new facility is in practice. They have done so begrudgingly, they have been enslaved by the current facility and they have no other options.

So when they say this is our contract fee, love it or leave it, they don't really have much of a choice. I hope the city will be more gracious in dealing with these communities. The whole point we are here today is because we wanted to separate ourselves from that facility.

Many citizens have stated that they will not contribute money to the new shelter if it is run by anyone involved with the Humane Society of Northeast Texas. This is a new start for us and I think that we can run it like the County has been able to run the jail.

This new shelter is brilliant and it gives the City of Longview an opportunity to make a tremendous amount of money while doing the right thing. Jay you know what the right thing is, please do it.

Mayor Dean: We are looking at a fresh start and our ears and arms are open to any and everybody that want to contribute. We are moving forward and we are going to engage everybody to be a part of this and to help us to end up with a really good product.

Council Member Smith: Mr. Bonds regarding the operational cost. Is it 1.6 million dollars per year? What about years after? Do you have any estimates on that?

Keith Bonds: In the first year it shows the net increase to the city's overall budget is \$730,000.00. We have set aside \$500,000.00 so it will be an extra \$230,000.00. By year five it is going to be around \$200,000.00. You are right. We are going to have to find a way to fund this if the city chooses to operate it.

Council Member Smith: I don't want us to cut service to our water and our street projects because that is something that the public needs to continue to move forward. I know there are no guarantees at this point. That is my only reservation.

David Willard: We understand our core services and we are going to do everything we can as a staff to budget and to do what you all direct us to do. Provide the services that the citizens expect. I can assure you we will do our best to find the resources necessary so that we don't cut people's services. That is not our intention.

Mayor Dean: This is not a pipe dream. We have seen the data on no kill shelters. If people are able to adopt a well behaved, health pet that they can bring home and not have to pay extensive vet bills, they will. They will pay some serious money to do this.

Council Member Williams: Those twenty new positions in order to sustain the shelter, are those positions that we would initially have to start with twenty positions? Or is that something to work towards?

Keith Bonds: We will try to find an Executive Director to lead it and then that person would then fill in the rest of the slots. This is staffing level for fully operational. Obviously we will need a veterinarian to actually open.

Council Member Williams: Are we talking a full time veterinarian on site? I don't know if this is an option but as far as the veterinarian and that being a full time position, have we even considered maybe partnering with some of our local veterinarians and forming some type of partnership there. If we could do that, I think that a lot of them are interested in participating.

Keith Bonds: We will look into that.

Mayor Dean: In Chattanooga was that a veterinarian or was that physician's assistant? Alicia, help me out here.

Alicia Nolte: It was a vet. We are also trying to look into A & M and different students that needed their hours and even assistants. We are on track for that. We are trying to get any help that we can.

Burge Linton: That is a perfect example of one of the road blocks that I was talking about. We have been trying to implement a veterinarian in our facility and we started

with a contract veterinarian. Because of time constraints and the amount of animals, the vet community is willing to help out with this but it is going to take a full time veterinarian and the support of our vet community. We need to try to work through and smooth out before the shelter opens.

Mayor Dean: With these no kill facilities some of the major corporations donate feed. They contribute to these programs.

Burge Linton: It is cash money. It will help relieve some of those funds needed for operations and taking those animals to the next step.

Mayor Dean: Some of the expense on the front end of the shelter is to save money long term on maintenance. We went through a lot of work and extremes to come up with a lot of cost saving maintenance measures to try to make sure that we could reduce costs there.

Council Member Sims: I hope that I am here in five years so that I can say I told you so. This animal shelter is going to make this city money. I really believe that with all my heart.

Council Member Allen: Mr. Bonds, on the revenue, where did you obtain these figures? There are a lot of numbers there. What kind of credibility do we have on these numbers?

Keith Bonds: Different animal shelter directors, Kevin Cummings and I found some spreadsheets. They are based on the number of things happening like public spay and neuter surgery fees, and contract sheltering fees.

Council Member Allen: What I am asking, are you comfortable signing off on these numbers?

Keith Bonds: This is our goal.

Mayor Dean: I would think that these numbers are very conservative.

Council Member Allen: When we went to look at shelters, we were looking really at how they were laid out. We didn't really get into the revenue that much. We were trying to look at as many floor plans and see how they were operating. Of all the facilities that we looked at, they were operated by the cities that they were located in.

Hall Griffin, 4 Miriam Court, Longview: My company sells veterinary products and we sell to the few shelters. I got to teach a fracture repair course for shelter veterinarians. That shelter ran a seven million dollars a year veterinary care budget with another eleven million for community outreach, adoptions and training. Shelters are like human

beings. They come in all sizes, shapes, colors and ages with good ones and bad ones. As you decide to choose a shelter that is representative of this community moving forward, it needs to be Longview's shelter and not someone else's shelter. It needs to be our community input.

Council Member Manley: I have a lot of confidence in Mr. Willard and Mr. Bonds. They have earned our confidence and I think they will make sure we hire the best possible animal shelter Director and he or she will make sure that we have the best possible shelter in this area. We will learn how to do that, all of us together.

I asked that we consider all the options. I believe that all options have been brought to us. I think it is very clear that from all of these options, the city needs to run this animal shelter. If we are going to do that, I think all of us need to be in complete agreement that we want this to be the best animal shelter in Texas. I think we are all in agreement as a community. It is going to be a real challenge to find the money to fund this shelter but we've decided as a community that this is what we want to do. We will find the money and we will run it well. I have a lot of confidence in that.

Mayor Dean: We are going to have staff move forward on a city run shelter. The first order of business will be putting together a job description. It is going to take a community effort and we will make it happen.

**II. Invocation** – Council Member Manley gave the invocation.

**III. Pledge of Allegiance** – Council Member Manley led the pledge of allegiance.

**VI. Presentation Items**

**A. Presentation of a service award to Captain Cory Crowell of the Longview Fire Department in recognition of 25 years of service to the City of Longview –**

J.P. Steelman, Fire Chief: Cory Crowell was hired by the City of Longview on January 26, 1990, as a Firefighter/EMT-Basic. He was assigned to Station 1 on C-shift. He promoted to the rank of Fire Driver/Engineer on September 26, 1998, and was assigned

to Fire Station 6 on C-Shift. Cory later transferred to Station 1 where he drove Engine 1 and Ladder 1. On October 6, 2004, Cory was promoted to the rank of Captain where he remained at Station 1 on B-shift and he served the role of Company Officer for Engine 1. In 2007, he was assigned as the Captain on Ladder 1. Captain Crowell currently serves as the Station Captain for Station 3 on B-shift.

In his twenty-five years of service to the City of Longview, Captain Crowell has attained the following professional credentials: He is an Advanced-level Firefighter, Fire Service Instructor II and Hazardous Materials Technician with the Texas Commission on Fire Protection. Captain Crowell is a Basic-level Emergency Medical Technician with the Texas Department of State Health Services. He also serves as a member of the department's Special Operations Team better known as our Hazardous Materials Team and is a current member of the department's Honor Guard.

Additionally, Captain Crowell is a former member of the U.S. Marine Corps and currently serves as the Fire Chief in his hometown of Lindale, Texas.

Captain Cory Crowell: Thank you to Chief, Mr. Willard, Mayor and Council for twenty-five great years. The City of Longview is a great place to work and I have enjoyed every minute of it.

**B. Presentation of a Proclamation commemorating Industry Appreciation Month –**

Mayor Jay Dean presented a proclamation to Susan Gill and LEDCO staff commemorating February as Industry Appreciation Month.

Whereas, the County of Gregg is pleased to have a thriving community of industries to support the local economy; and

Whereas, these industrial companies provide essential employment opportunities for the citizens of the County of Gregg; and

Whereas, these industrial companies provide local revenues from which the entire citizenry benefit; and

Whereas, industrial businesses make considerable contributions to our families and communities, often improving the overall quality of life; and

Whereas, we recognize and appreciate these industrial business; and

Now therefore, I Jay Dean, by the authority vested in me as Mayor of the City of Longview, Texas do hereby proclaim February as Industry Appreciation Month in Longview.

Mayor Dean: Since being mayor LEDCO has tremendously adapted from the days before. Ever since we were chartered as an Economic Development group we followed the letter of the law. LEDCO has consistently included 4B opportunities to spend money since 2005. It has been putting between \$500,000.00 and \$600,000.00 a year into 4B projects for the City of Longview. This is money that has gone to enhance the quality of life of the citizens of Longview. On behalf of the City Council I want to thank you all very much. Thank you for the great job that you do.

## **VII. Consent Agenda**

- A. Consider an Ordinance authorizing the conveyance of tax foreclosure property known as Tract 1: .19 acre, more or less, being Lot 5, Block 1, Sandy Acres unrecorded addition (assigned Property ID 13156 by the Gregg County Appraisal District) and Tract 2: .21 acre, more or less, being Lot 6, Block 1, Sandy Acres unrecorded addition (assigned Property ID 13157 by the Gregg County Appraisal District), both of said tracts located in the William Castleberry Survey, Abstract 38, Gregg County, Texas, and described in deed dated April, 1976, from L. M. McBride to J. R. Finley, recorded in Volume 1016, Page 209, Deed Records of Gregg County, Texas, for the cash sum of \$2,738.15 –**

Robert Ray, Assistant City Attorney requested the Council consider an Ordinance to authorize the sale of a tax foreclosure property consisting of Lots 5 and 6, Block 1, Sandy Acres unrecorded addition situated in the William Castleberry Survey, Abstract 38, Gregg County, Texas.

According to information on the Gregg County Appraisal District (GCAD) website, the two lots are located adjacent to each other on McBride Road, and there are no improvements currently located on the property. GCAD information also indicates that the property was struck off to the City in 2006 and that the property is located in the Spring Hill Independent School District.

The ordinance authorizes the sale of the property for the cash sum of \$2,738.15.

The following Ordinance was approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CONVEYANCE OF TAX FORECLOSURE PROPERTY KNOWN AS TRACT 1: .19 ACRE, MORE OR LESS, BEING LOT 5, BLOCK 1, SANDY ACRES UNRECORDED ADDITION SITUATED IN THE WILLIAM CASTLEBERRY SURVEY, ABSTRACT 38, GREGG COUNTY, TEXAS, AS DESCRIBED IN DEED DATED APRIL, 1976, FROM L. M. MCBRIDE TO J. R. FINLEY, RECORDED IN VOLUME 1016, PAGE 209, DEED RECORDS OF GREGG COUNTY, TEXAS (ACCOUNT #00690-03807-04000-000002, SPRING HILL ISD; #R13156, GREGG COUNTY & CITY OF LONGVIEW); AND TRACT 2: .21 ACRE, MORE OR LESS, BEING LOT 6, BLOCK 1, SANDY ACRES UNRECORDED ADDITION SITUATED IN THE WILLIAM CASTLEBERRY SURVEY, ABSTRACT 38, GREGG COUNTY, TEXAS, AS DESCRIBED IN DEED DATED APRIL, 1976, FROM L. M. MCBRIDE TO J. R. FINLEY, RECORDED IN VOLUME 1016, PAGE 209, DEED RECORDS OF GREGG COUNTY, TEXAS (ACCOUNT #00690-03807-04100-000002, SPRING HILL ISD; #R13157, GREGG COUNTY & CITY OF LONGVIEW) FOR THE CASH SUM OF \$2,738.15; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Ordinance No. 3962 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution authorizing the City Manager or the City Manager's Designee to enter in to supplement agreement to the interlocal agreement with the City of Kilgore for computer support services with for geographic information system support and maintenance services –**

Justin Cure, Information Services Manager requested the Council consider a Resolution where the City of Kilgore is seeking assistance with geographic information systems in the area of support and maintenance by the City of Longview.

The City of Longview provided a proposal to the City of Kilgore and they have accepted the proposal. If approved by our city council, the cities would enter into an interlocal agreement for GIS services for a base amount of \$55,000.00 to the City of Longview.

With these funds we would be able to hire one IT Specialist, improving our IT related response times. The City of Longview would not bear any cost for their system; all costs would be allocated to the City of Kilgore.

The supplement agreement to the existing interlocal agreement for computer support services is for a one-year term with two one-year options with a sixty day notice for any termination. The City of Kilgore City Council has approved this interlocal agreement.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE A SUPPLEMENT AGREEMENT TO THE EXISTING INTERLOCAL AGREEMENT WITH THE CITY OF KILGORE FOR THE PROVISION OF GEOGRAPHIC INFORMATION SYSTEM SUPPORT AND MAINTENANCE BY THE CITY OF LONGVIEW; PROVIDING FOR REIMBURSEMENT TO THE CITY OF LONGVIEW IN THE AMOUNT OF APPROXIMATELY \$55,000 PLUS OTHER COSTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 4876 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution authorizing the renewal of contracts with Linebarger, Goggan, Blair & Sampson, LLP, for collection agency services –**



David Willard, City Manager requested the Council approve a Resolution to renew the existing contracts for collection agency services for Municipal Court, Water Utilities, and EMS Billing. The current contract has been in place for one year. This action would renew the contracts for another year and also authorizes the City Manager to renew the contracts for up to three additional future one-year terms.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, RENEWING THE CONTRACT FOR FINES AND FEES COLLECTION SERVICES; RENEWING THE AGREEMENT FOR COLLECTION SERVICES OF DELINQUENT EMERGENCY MEDICAL SERVICES ACCOUNTS; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE, AND SUCH OTHER OFFICIAL(S) AS MAY BE REQUIRED, TO RENEW EACH OF SAID CONTRACTS FOR ADDITIONAL TERMS IN ACCORDANCE WITH ITS PROVISIONS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 4877 appears in the Resolution and Ordinance records of the City of Longview.

**D. Consider an Ordinance approving the 2014 City of Longview Tax Roll of property subject to taxation –**

Angela Coen, Director of Finance requested the Council approve an Ordinance where the Tax Assessor-Collector for Gregg County and Harrison County, Texas, has formally submitted and certified for consideration and approval, in compliance with Section 26.09(e) of the State Tax Code, the 2014 City Tax Roll of property subject to taxation 2014. The levied revenue applies to the Fiscal Year 2014-2015 budgeted revenues. The amount submitted constitutes the City of Longview's tax roll once approved by the governing body.

The following Ordinance was approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING THE 2014 CITY TAX ROLL; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Ordinance No. 3963 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution amending the Community Development Block Grant Program Policy for Public Service Project Funding in order to enact certain restrictions on the use of Community Development Block Grant funds for childcare activities and change the makeup of the Community Development Block Grant Committee –**

Dietrich Johnson, Assistant Director of Community Services requested the Council consider a Resolution approving revisions to the Community Development Block Grant (CDBG) program policy for public service project funding. Policy changes would enact certain restrictions on the use of Community Development Block Grant funds for certain public service activities. Revisions also would enact certain changes to the makeup of the five-person CDBG committee to reflect the recent reorganization of certain City departments.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING REVISIONS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM POLICY FOR PUBLIC SERVICE PROJECT FUNDING; ENACTING CERTAIN RESTRICTIONS ON THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR CERTAIN PUBLIC SERVICE ACTIVITIES; ENACTING CERTAIN CHANGES TO THE MAKEUP OF THE FIVE-PERSON CDBG COMMITTEE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER**

**FINDINGS AND PROVISIONS RELATED TO THE  
SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 4878 appears in the Resolution and Ordinance records of the City of Longview.

- F. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Pegues Hurst Ford of Longview, Texas, Caldwell Country Chevrolet of Caldwell, Texas, Caldwell Country Ford of Caldwell, Texas, Prestige Ford of Garland, Texas, Grapevine Dodge, of Grapevine, Texas, and Silsbee Ford of Silsbee, Texas, for Fleet Vehicles for various departments –**

Jaye Latch, Purchasing Manager requested the Council approve a Resolution for the purchase of:

Item 1 - Three (3) one ton extended cab pick-ups (Utility Bed) - Awarded to Prestige Ford of Garland, Texas

Item 2 - One (1) one ton full size extended cargo van - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 3 - One (1) one ton full size regular cab pick-up - Awarded to Silsbee Ford of Silsbee, Texas

Item 4 - One (1) one ton full size regular cab pick-up gooseneck hitch - Awarded to Caldwell Country Ford of Caldwell, Texas

Item 5 - One (1) half Ton pickup - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 6- Seven (7) half Ton Extended Cab Pickup - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 7 - Five (5) Full Size Sedans - Awarded to Caldwell Country Chevrolet of Caldwell, Texas

Item 8 - One (1) Utility Vehicle, Compact - Awarded to Grapevine Dodge of Grapevine, Texas

Item 9 - Two (2) Full Size Utility Vehicle Pursuit, 4 door, - Awarded to Caldwell Country Ford of Caldwell, Texas

Item 10 - One (1) Utility Vehicle, 4 door, Full-Size PPV- Awarded to Pegues Hurst Ford of Longview, Texas.

These vehicles are based on the annual fleet replacement schedule. All units will be replacing units ready to be retired.

On December 10, 2014 bid documents were mailed to vehicle dealerships and posted on the City of Longview website. Bids were advertised in the local newspaper on December 10<sup>th</sup> and December 17<sup>th</sup>. On January 6, 2015 8 bids were on file and opened.

The following Resolution was approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF PRESTIGE FORD OF GARLAND, TEXAS FOR THREE (3) ONE TON EXTENDED CAB PICK-UPS; ACCEPTING THE BID OF SILSBEE FORD OF SILSBEE TEXAS FOR ONE (1) ONE TON FULL SIZE REGULAR CAB LONG BED PICKUP; ACCEPTING THE BIDS OF CALDWELL COUNTRY FORD OF CALDWELL, TEXAS FOR ONE (1) ONE TON FULL SIZE REGULAR CAB LONG BED PICK UP WITH GOOSENECK HITCH, AND TWO (2) FULL SIZE UTILITY PURSUIT VEHICLES; ACCEPTING THE BIDS OF CALDWELL COUNTRY CHEVROLET OF CALDWELL, TEXAS FOR ONE (1) ONE TON FULL SIZE EXTENDED CARGO VAN, ONE (1) HALF TON SHORT BED CREW CAB PICK UP, SEVEN (7) HALF TON EXTENDED CAB SHORT BED PICKUPS, AND FIVE (5) FULL SIZE SEDANS; ACCEPTING THE BID OF GRAPEVINE DODGE OF GRAPEVINE, TEXAS FOR ONE (1) COMPACT LIGHT DUTY UTILITY VEHICLE, IF UNAVAILABLE CITY MAY PURCHASE ITEM FROM NEXT LOWEST BIDDER; ACCEPTING THE BID OF PEGUES HURST OF LONGVIEW, TEXAS FOR ONE (1) FULL SIZE UTILITY VEHICLE; REJECTING THE BID FOR ONE (1) ONE TON FULL SIZE EXTENDED CARGO VAN THAT DOES NOT COMPLY WITH THE PUBLISHED SPECIFICATIONS; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY AND ALL CONTRACTS AND OTHER DOCUMENTS INCIDENT TO THE ACCEPTANCE OF SAID BIDS AND THE PURCHASES AUTHORIZED HEREIN; DETERMINING THAT THE CITY HAS COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER**

**FINDINGS AND PROVISIONS RELATED TO THE  
SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

Such Resolution No. 4879 appears in the Resolution and Ordinance records of the City of Longview.

**G. Consider approval of the following minutes: January 8, 2015 –**

Shelly Ballenger, City Secretary requested the Council approve the January 2, 2015 minutes.

MOTION: Council Member Manley made a motion to approve the consent agenda.

SECOND: Council Member Williams seconded the motion.

VOTE: The motion carried unanimously (7, 0).

**VIII. Election Items**

**A. Consider an Ordinance calling a General Election on May 9, 2015 to fill expired terms of Mayor and Council Members for City Council Districts 1 and 2 and authorizing the City Manager or the City Manager's designee to contract with the Gregg County Elections Administrator to provide the tabulation and supervision of the central counting station for the election –**

Shelly Ballenger, City Secretary requested the Council consider an Ordinance calling a General Election on May 9, 2015 to fill expired terms of Mayor and Council Members for City Council Districts 1 and 2. Filing dates are January 28, 2015 through February 27, 2015. Early voting begins April 27, 2015 and ends May 5, 2015.

The Ordinance designates the election judges and alternate judges, sets the rate of pay, designates the method of voting, authorizes an agreement with the Gregg County Elections Administrator allows for election services and appoints an Early Voting Ballot Board.

MOTION: Council Member Williams made a motion the following Ordinance be approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CALLING AN ELECTION FOR THE PURPOSE OF ELECTING MAYOR AND CITY COUNCIL MEMBERS FOR CITY COUNCIL VOTING DISTRICTS NOS. 1 AND 2 IN THE CITY OF LONGVIEW, TEXAS; ESTABLISHING THE DATE OF THE ELECTION; PROVIDING FOR EARLY VOTING; DESIGNATING POLLING PLACES; APPOINTING ELECTION JUDGES; PROVIDING FOR NOTICE OF THE ELECTION; DESIGNATING THE METHOD OF VOTING; AUTHORIZING AN AGREEMENT WITH THE GREGG COUNTY ELECTIONS ADMINISTRATOR FOR ELECTION SERVICES; APPOINTING AN EARLY VOTING BALLOT BOARD; PROVIDING COMPENSATION OF ELECTION WORKERS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.**

SECOND: Council Member Ishihara seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 3964 and appears in the Resolution and Ordinance records of the City of Longview.

**B. Consider an Ordinance calling a Special Election to fill the unexpired term of City Council Member for District 5 on May 9, 2015 –**

Shelly Ballenger, City Secretary requested the Council consider an Ordinance calling a Special Election on May 9, 2015 to fill an unexpired term for Council District No. 5 for the City Council of Longview. Filing dates are January 28 through March 9, 2015. Early voting begins April 27 and ends May 5, 2015.

MOTION: Council Member Williams made a motion the following Ordinance be approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, CALLING A SPECIAL ELECTION FOR THE PURPOSE OF FILLING THE UNEXPIRED TERM OF COUNCIL MEMBER FOR CITY COUNCIL VOTING DISTRICT NO. 5 IN THE CITY OF LONGVIEW, TEXAS; ESTABLISHING THE DATE OF THE ELECTION; PROVIDING FOR EARLY VOTING; DESIGNATING A POLLING PLACE FOR CITY COUNCIL DISTRICT 5 FOR THE MAY 9, 2015, ELECTION; APPOINTING ELECTION JUDGES; PROVIDING FOR NOTICE OF THE ELECTION; DESIGNATING THE METHOD OF VOTING; AUTHORIZING AN AGREEMENT WITH THE GREGG COUNTY ELECTIONS ADMINISTRATOR TO PROVIDE ELECTION SERVICES; APPOINTING AN EARLY VOTING BALLOT BOARD; PROVIDING COMPENSATION OF ELECTION WORKERS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.**

SECOND: Council Member Ishihara seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 3965 and appears in the Resolution and Ordinance records of the City of Longview.

## **IX. Action Items**

- A. Consider a Resolution accepting the bid of RPR Construction Co., Inc., of Tyler, Texas, in the amount of \$5,750,000.00 for construction of the project entitled "Longview Animal Shelter and Adoption Center" and authorizing the City Manager or the City Manager's designee to execute any documents necessary for said project contingent on certain funding from Gregg County –**

Mayor Dean: This bid was done as a bid proposal under a state government code which requires the Council accept the lowest bid. I personally had wished that one of our local contractors had been successful in the quote in receiving this contract. It is the lowest bid or proposal and our hands are tied legally by state statute. I just wanted to make sure that the public understands.

Brent Brevard, AIA, City Architect requested the Council consider a Resolution awarding a contract in the amount of \$5,750,000.00 to and authorizing the City Manager or his designee to execute any necessary documents with RPR Construction Co., Inc., Longview, Texas, for the construction of the referenced project. The following bids were opened on January 15, 2015:

<u>Bidder</u>	<u>Bid Amount</u>
RPR Construction Co.(Tyler)	\$5,750,000.00
Triune (Dallas)	\$5,763,000.00
Transet Co. (Longview)	\$5,800,000.00
RLM General Contractors (Longview)	\$6,012,179.00

This project is for the construction of a new 20,885 square foot animal shelter and adoption center building.

Project approval should be contingent on a \$2,500,000.00 contribution from Gregg County. The City Council appropriated \$2,500,000.00 in this current fiscal year. The balance of \$750,000.00 is required from City reserves.

Staff has examined the bids and the qualifications of the low bidder and recommends that the City award the contract to RPR Construction Co., Inc. in the amount of \$5,750,000.00.

Council Member Smith: I am in favor of this animal shelter.

Mayor Dean: If some of these companies had built animal shelters before, we might have seen more competitive bids. This set of specs was very detailed and I think that caused some to be concerned in terms of quoting higher. This is what it is. I think we are going to end up with a good product.

Council Member Manley: I think that we should honor Mr. Sims and his passion for this animal shelter and let him make the motion tonight.

Council Member Allen: This is by far the most thorough and far reaching decision that I have had the opportunity to make in the nine years that I have been on the City Council. We are spending over five million dollars. This is a large amount of money and I am sure that we all realize that. We need to be sure that we make the right



decision. Once this facility is built, we will have to enter into an operating process that will go far into the future. We talk about quality of life issues and I think that this is a quality of life issue. I personally have two concerns: the first is the \$750,000.00 over the five million that we were originally looking at. However, Mayor Dean seems to be very secure that we will be able to come up with this money. The second one is that we have a local contractor that was less than 1% above the low bid. However, as the state law is written, the low bid is what we go with.

MOTION: Council Member Sims made a motion the following Resolution be approved:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF RPR CONSTRUCTION CO., INC., OF TYLER, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "LONGVIEW ANIMAL SHELTER AND ADOPTION CENTER"; AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY FOR THE ABOVE REFERENCED PROJECT; MAKING THE AUTHORIZATION PROVIDED HEREIN CONTINGENT UPON CERTAIN FUNDING FROM GREGG COUNTY; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

SECOND: Council Member Williams seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4880 and appears in the Resolution and Ordinance records of the City of Longview.

**B. Consider an Ordinance authorizing an increase in the rate at which the City contributes to the Longview Firemen's Relief and Retirement Fund and validating all previous rates at which the City contributed to said fund –**

Kristen Ishihara, City Council Member, District 4 requested the Council consider an Ordinance authorizing an increase the rate at which the City contributes to the Longview Fireman's Relief Retirement Fund.

- Longview Firemen's Relief and Retirement Fund is a separate system governed by the State Pension Review Board.
- City of Longview accepts the liability of the fund.
- Changes to the Retirement Fund require approval of the membership and the local pension board.
- Other City of Longview employees are part of the Texas Municipal Retirement System (TMRS).

**Unfunded Actuarial Accrued Liability (UAAL)**

- *Definition: Accrued Liabilities - Assets*
- Pension Review recommends UAAL less than 30 years
- Pension Review "Watch List" if UAAL greater than 40 years
- Longview UAAL in 2012: Infinity
- Longview UAAL in 2014: 63.3 years
- Membership voted in January 2015 to amend normal form of benefit payment to life annuity regardless of marital status.
- Tonight's agenda item increases city contribution from 16% to 17% of payroll.
- Two steps together are projected to lower UAAL to target of less than 40 years

Mayor Dean: They are actually reducing the benefit and we are upping our contribution.

Council Member Ishihara: The unfunded liability is measured by the actuary years and so previously in 2002 our report was infinity. So we had infinity number of years unfunded in the pension fund. After our steps last year, we went down to 63.3 years in the actuary report. Regarding these two changes would put us down to around 40 years of unfunded liability. The goal is to be 30 years or under for unfunded. Those are great steps and both the firefighters and the committee should be commended for the work they have done.

Council Member Smith: Are the firefighters putting in a percentage?

Council Member Ishihara: 15%

MOTION: Council Member Manley made a motion the following Ordinance be approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING AN INCREASE IN THE RATE AT WHICH THE CITY CONTRIBUTES TO THE LONGVIEW FIREMEN'S RELIEF AND RETIREMENT FUND; VALIDATING ALL PREVIOUS RATES AT WHICH THE CITY CONTRIBUTED TO SAID FUND; AND ESTABLISHING AN EFFECTIVE DATE.**

SECOND: Council Member Williams seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 3966 and appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider an Ordinance amending the fiscal year 2014 - 2015 budget by allocating fund balance in the amount of \$105,335 to account 001-024-000-6855 for the increase in the rate at which the City contributes to the Longview Firemen's Relief and Retirement Fund –**

Kristen Ishihara, City Council Member, District 4 requested the Council approve an Ordinance where The Fire Department is seeking to increase the City contribution to the Firemen's Relief and Retirement Fund to 17% of applicable labor costs from 16%.

MOTION: Council Member Manley made a motion the following Ordinance be approved:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AMENDING THE BUDGET FOR THE CITY OF LONGVIEW, TEXAS, FOR FISCAL YEAR 2014-2015 BY ALLOCATING FUND BALANCE IN THE AMOUNT OF \$105,335 TO ACCOUNT 001-024-000-6855 FOR THE INCREASE IN THE RATE AT WHICH THE CITY CONTRIBUTES TO THE LONGVIEW FIREMEN'S RELIEF AND RETIREMENT FUND; PROVIDING FOR FILING WITH THE COUNTY CLERKS OF GREGG AND HARRISON COUNTIES; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING**

**OTHER FINDINGS AND PROVISIONS RELATED TO THE  
SUBJECT;AND PROVIDING AN EFFECTIVE DATE.**

SECOND: Council Member Williams seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 3967 and appears in the Resolution and Ordinance records of the City of Longview.

**X. Items of Community Interest**

Council Member Sims: I want to thank everyone who came out tonight in support of the animal shelter.

Council Member Williams: I think we are making great steps toward progress in our community. I love the way that everyone was here in support of the animal shelter and the way that as a Council we have worked out our differences. That is what it takes to build a sustainable community.

Top Teens of America will sponsor the Hearts of Love Top Lady's of Distinction on February 21, 2015 at the Summit Club of Longview. All proceeds benefit Longview Top Teens of America.

Council Member Manley: Life changes for the good and the bad sometimes. I think that we are all sad to hear about Johnny Case's closing.

Jim and Julia Barron are opening up Café Barron's and doubling the size of their place.

Council Member Allen: The sun is going down. It is time to go home.

Mayor Dean: Partners In Prevention will host its 24<sup>th</sup> Annual Kids' Fishing Day Saturday, February 7th from 10 am – 2 pm at Teague Park. Kid's Fishing Day is open to children ages 3-12. Registration begins at 9:30 am. Texas Parks and Wildlife will provide fishing poles to the first 100 kids. Bait will also be provided. A fishing license is not required to participate in this event. To pre-register, call 903-237-1019.

The City of Longview is encouraging residents to apply to serve on a variety of council-appointed boards, commissions, and committees. These members advise the City Council on issues ranging from parks to community development. Residents are

encouraged to apply online at [LongviewTexas.gov](http://LongviewTexas.gov). Applications are also available at City Hall, 300 W. Cotton Street. The application deadline is March 2, 2015.

Mayor Dean: I met with the City Manager and the Assistant City Manager to talk about security. Our employees sit here and there is a lot of traffic coming in and out of our facility. Unfortunately, we live in a day and time where things happen. People do things. I think it is important that City Hall be put on just like a Courthouse. Put in metal detectors to make sure that weapons do not come into the facility. I have asked the City Manager and the Assistant City Manager to go out and take a look at this and come back to Council with some recommendations. We want all of our citizens to come to City Hall. We are not trying to keep anyone out. We just want to make sure we are all safe.

## **XI. Adjourn**

The meeting was adjourned at 6:29 p.m.

[seal]

---

Shelly Ballenger  
City Secretary

